

## **1. Organize for Collaboration**

Organizing for collaboration required a great deal of school wide planning. As we entered our third year of Inquiry Work I wanted to move the core team as well as grade level teams forward taking into account previous evidence and findings. To ensure time would be allotted for this Data Wise Improvement Step, I requested a school based option vote, which would ensure time for collaboration among all staff members. This planning included, the creation of vertical teacher teams, which provided opportunity for looking at trends across grades. A school wide professional text was studied by all entitled, *The Power of Protocols*, which provided an assortment of protocols to help structure the way teams looked at student work. Inquiry monthly schedules were posted to guide teachers in their weekly meetings and support the structure their cycles. Teachers were required to post agendas and team notes on ARIS as well as maintain a binder reflecting student work and resources. Each team has established roles such as Inquiry Facilitator, Data Specialist and Grade Facilitator. This helped to build capacity by organizing the responsibility of all members of the team.